



## Request for Quotation Group Insurance 2024

### Mekong Institute

Mekong Institute (MI) is an intergovernmental organization that contributes to regional cooperation and integration through capacity development, dialogue, and advocacy for sustainable socioeconomic development and poverty alleviation in the Greater Mekong Subregion (GMS).

Founded and represented by the Mekong countries (Cambodia, P. R. China, Lao PDR, Myanmar, Thailand, and Viet Nam), MI aligns its strategies with the core tenets of the GMS Cooperation Program Strategic Framework 2030, ASEAN Economic Community, and the 2030 Agenda for Sustainable Development.

MI supports these frameworks through the implementation of projects across the areas of Agricultural Development and Commercialization (ADC), Trade and Investment Facilitation (TIF), and Sustainable Energy and Environment (SEE) while addressing issues of social inclusion and vulnerability, digital economy and innovation, and labor mobility. This comprehensive approach cements holistic and sustainable developmental impacts in the subregion and beyond.

### Requirements

MI is currently exploring options for comprehensive insurance coverage tailored to meet the needs of our diverse workforce. Our aim is to ensure that MI staff members have access to quality healthcare services and financial protection in the event of unforeseen circumstances. The period for the group insurance coverage will be from 16 May 2024 to 15 May 2025.

Interested insurance companies kindly submit detailed information regarding the coverage options available, including but not limited to:

- Health insurance plans
- Life insurance plans
- Disability insurance plans
- Dental and vision insurance plans
- Any additional benefits or services offered

Additionally, please include details regarding premiums, deductibles, coverage limits, and any relevant terms and conditions associated with the proposed insurance plans.

Please send the quotation to [procurement@mekonginstitute.org](mailto:procurement@mekonginstitute.org) no later than **22 April 2024** as we are currently in the process of evaluating insurance options for the upcoming year.

For further information or clarification, please do not hesitate to contact our procurement officer at **062-6924979**.

We value transparency and would appreciate a clear breakdown of costs and coverage to facilitate our decision-making process.