

## 4. Duration and Location

The Capacity Building Trajectory contains three phases, i.e.

- **Phase I: 30 October – 3 November 2023**  
One-week face-to-face training workshop on Monitoring & Evaluation at the Mekong Institute
- **Phase II: 7 November – 22 December 2023**  
An online opening and closing workshop and a series of weekly meetings (1 hr each) with each of the 7 thematic project teams.
- **Phase III: 15 – 16 January 2024**  
An online, or potentially face-to-face in Khon Kaen, validation workshop to discuss the “MKCF Consolidated Regional M&E Framework” with stakeholders from the Korean Government, Mekong Institute, and the project managers.

The tentative schedule for the full capacity building trajectory will be as follows:

Date	Content	Details
<b>17 – 27 Oct 2023</b>	Pre-training preparation	<ul style="list-style-type: none"> <li>• Assessment of participants knowledge and skills through an online questionnaire;</li> <li>• Distribution of online training outline and content by MI Organizing Team;</li> <li>• Testing the online training application with all participants;</li> </ul>
<b>30 Oct – 3 Nov 2023</b>	Live training at Mekong Institute	<p>7.5 hours per day, 5 days</p> <p>Presentations, group work, interactive sessions, simulation exercises, quizzes, discussions and questions and answers (Q&amp;A) may be applied during the live sessions in line with the objectives of related training sessions according to the training methods designed by resource persons.</p>

<b>7 Nov – 22 Dec 2023</b>	Full group online opening and closing session, Online thematic group work among the participants	<ul style="list-style-type: none"> <li>• Thematic sector groups will be formed, and assignments will be explained during online opening live sessions, and weekly thematic sector group meetings with consultant and MI Organizing Team;</li> <li>• Groups may choose their appropriate methods of communication and agree upon time either online or offline for discussions among themselves;</li> <li>• MI Team will monitor group activities.</li> </ul>
<b>15 / 16 Jan 2024</b>	Group presentations during live validation meeting	<ul style="list-style-type: none"> <li>• Each group may be allotted some time per week for presentations, discussions and Q&amp;A;</li> <li>• Members of other groups will attend group presentations.</li> </ul>

## 5. Broad Outline of the Training Curriculum

In this course, participants will explore five interrelated modules as following:

