

09:00 – 09:05	ITEM 1: Welcome Remarks By H.E. Mr. Chea Chantum, Chairman of MI Council
09:05 – 09:10	ITEM 2: Adoption of the Agenda
09:10 – 09:15	ITEM 3: Business Arrangements
09:15 – 09:30	ITEM 4: Minutes Adoption of the Council Meeting No. 1/2023 and Action Progress of Recommendations from Governing Board Meeting 1/2023
09:30 – 09:50	ITEM 5: Highlights and Recommendations from the Steering Committee on Matters for Acknowledgement By Dr. Narongchai Akrasanee, Chairman of MI Steering Committee 5.1 Annual Performance Review 2023 5.2 Completion of Promoting Safe Food for Everyone (PROSAFE) Project
09:50 – 10:40	ITEM 6: Highlights and Recommendations from the Steering Committee on Matters for Consideration By Dr. Narongchai Akrasanee, Chairman of MI Steering Committee 6.1 Endorsement of the Recommendations of the Mid-Term Review (MTR) of the Mekong Institute Strategic Plan 2021-2025 6.2 Endorsement of the Proposed Revisions of Mekong Institute's Organization Structure, Operation Manual, and Salary scale 6.3 Endorsement of Mekong Institute's Work Plan and Budget 2024 and 2025 6.4 Appointment of Sub-committee for 2023 Executive Director Performance Evaluation
10:40 – 10:55	Group Photo and Refreshment/ Break
10:55 – 11:55	ITEM 7: Recommendations and Commitments of Council Members and Key Development Partners
11:55 – 12:00	ITEM 8: Date and Venue of Governing Board Meeting No. 1/2024
12:00	ITEM 9: Other Matters

Annexes:

1. Annual Performance Report 2023
2. Report on PROSAFE Regional End-of-project Event
3. Draft Minutes of Special Steering Committee Meeting on the Mid-Term Review (MTR) of the MI Strategic Plan 2021-2025
4. Draft MI Work Plan and Budget 2024 and 2025
5. Summary of proposed revisions to the Organization Structure, Operational Manual, and Salary scale