



APPLICATION FORM

Please fill in **ALL SECTIONS** of the application form and send it to Mekong Institute on or before the published deadline.

Training Program Title: _____

Dates: _____

PERSONAL INFORMATION

Full Name (*As shown in passport*): _____ **Gender:** Male Female

Birthdate (*Month/Day/Year*): _____ **Nationality:** _____

Passport Number: _____

Date of Issue (*Month/Day/Year*): _____ **Date of Expiry** (*Month/Day/Year*): _____

Nearest International Airport: _____

Food Restriction(s) (*if any*): _____

Work Address: _____

City: _____ *Province/State:* _____

Home Address: _____

City: _____ *Province/State:* _____

E-mail Address: _____ **Contact Numbers:** _____

Person to be Notified in Case of Emergency: _____ **Relationship:** _____

Contact Numbers: _____

EDUCATIONAL BACKGROUND

Highest Educational Level Attained:

Vocational/Non-degree University Degree Advanced/Postgraduate Degree

Name of University/School	Degree/Course	Years	Honors/Awards Received

Have you attended any program of Mekong Institute before? If yes, please specify:

Languages Used	Reading Ability	Writing Ability	Speaking Ability
English	<input type="checkbox"/> Poor <input type="checkbox"/> Average <input type="checkbox"/> Good <input type="checkbox"/> Fluent	<input type="checkbox"/> Poor <input type="checkbox"/> Average <input type="checkbox"/> Good <input type="checkbox"/> Fluent	<input type="checkbox"/> Poor <input type="checkbox"/> Average <input type="checkbox"/> Good <input type="checkbox"/> Fluent
	<input type="checkbox"/> Poor <input type="checkbox"/> Average <input type="checkbox"/> Good <input type="checkbox"/> Fluent	<input type="checkbox"/> Poor <input type="checkbox"/> Average <input type="checkbox"/> Good <input type="checkbox"/> Fluent	<input type="checkbox"/> Poor <input type="checkbox"/> Average <input type="checkbox"/> Good <input type="checkbox"/> Fluent
	<input type="checkbox"/> Poor <input type="checkbox"/> Average <input type="checkbox"/> Good <input type="checkbox"/> Fluent	<input type="checkbox"/> Poor <input type="checkbox"/> Average <input type="checkbox"/> Good <input type="checkbox"/> Fluent	<input type="checkbox"/> Poor <input type="checkbox"/> Average <input type="checkbox"/> Good <input type="checkbox"/> Fluent

PROFESSIONAL BACKGROUND

Title of Present or Most Recent Post: _____

Name of Organization: _____ Years in the Organization: _____

Type of Organization:

Government Private company Regional/International Organization Others _____

Contact Numbers: _____ E-mail Address/Website: _____

Description of work/responsibilities: _____

Previous Employment

Position	Organization/Office	Years	Brief Description of Work Duties and Responsibilities

PROPOSED ACTION PLAN

Please briefly describe the **action plan** that you wish to implement upon your return to your home organization/country.

To utilize and demonstrate the knowledge and skills from the training program, I am going to:

CERTIFICATION

I certify that my statements in this application are true, complete, and correct.

If accepted for a learning program/workshop and/or scholarship, I will:

- a. Carry out instructions and abide by conditions stipulated by the nominating government, scholarship sponsor, and Mekong Institute;
- b. Follow the course learning schedule and abide by the rules of Mekong Institute;
- c. Submit any progress reports, if requested;
- d. Return to my home country promptly upon completion of the learning program/workshop; and
- e. Not hold Mekong Institute responsible or liable for any act or occurrence reasonably outside of their control.

I also fully understand that to be granted this opportunity is an honor and privilege requiring the responsibility of dutifully representing my country and government.

Signature of Applicant over Printed Name: _____

Date: _____

Signature of Head of Organization over Printed Name: _____

Date: _____

For applications and other inquiries, kindly contact the following country coordinators:

- **Cambodia, China and Thailand:** Mr. Ra Thorng (ra@mekonginstitute.org)
- **Lao PDR:** Ms. Ratna Devi Nadarajan (ratna@mekonginstitute.org)
- **Myanmar:** Mr. Dwight Jason Ronan (dwight@mekonginstitute.org)
- **Vietnam:** Ms. Huynh Thi Thuy Hanh (hanh@mekonginstitute.org)

MEKONG INSTITUTE

123 Khon Kaen University
Mitrphap Road, Muang District, Khon Kaen, 40002 Thailand
Tel: +66 43 202 411-2; Fax: + 66 43 343 131
Website: www.mekonginstitute.org